

A Brief Guide for the Result Report

1. Submission Deadline

This report must be submitted within one month after the completion of the subsidized course. If you are unable to comply with the deadline for any particular reason, please consult with the Foundation in advance.

2. Method of Submission and Information Desk

Fill out the required items, sign or affix your seal on the form, and email the Result Report Form to the Foundation (postal submission is also accepted). Please note that all items listed below are mandatory for submission along with the report.

[Submission Items]

- Result Report Form
- Documents / Materials for All Lectures (PowerPoint files, handouts, etc.)
- Visual Records for All Lectures (Photos of the lecture sessions)

[Submission to]

Eurasia Foundation (from Asia)

E-mail: tokyo@eurasia.or.jp

Address: 405 Station Plaza Tower, 2-22-1 Nishi-Nippori, Arakawa-ku, Tokyo 116-0013 Japan

Tel: +81-3-5615-5500

3. Important Notes

1) Lecture materials and visual records

Please name the file (lecture material and photo) with the number of lecture and the speaker's name.
i.e.) 15_YojiSato.pdf 15_YojiSato.jpg

2) Language to be used

Write in Japanese or English only. Please do not use any other languages including Chinese or Hangul. If columns have specification in language (Japanese or English), please fill in the column in the said language only.

3) Signature/Seal

Please be sure to sign and/or affix your seal on the first page. Reports without signature (including text signature) or seal will not be accepted.

4) If more than 18 lectures were conducted;

If the course consisted of 18 lectures or more, please add a copy of the Excel file and fill in any remaining information.

5) The "Specialized Field" in the item No. 4 "List of the Lecturers"

The specialized field (1) and (2) can be filled using the drop-down list.

Please select the "Specialized field (1)" first then move on to the "Specialized field (2)".

The full list is available on the sheet "Specialized Fields (1)&(2)" for your reference.

Result Report

(concerning the course subsidized by the grant)

Date	
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1. Information about the University and the Person Who Prepared the Report

University Name	(English)			Number of year(s) subsidized by the Foundation	
	(Japanese)				
Name	(English)	(Family name)	(Given name)	Signature/Seal	
	(Japanese)	(姓)	(名)		
Job title	(English)				
	(Japanese)				
Research Institute	(English)				
	(Japanese)				
Address of Research Institute	(English)				
	(Japanese)				
TEL (Office)		E-mail (1)			
TEL (Mobile)		E-mail (2)			

2. Budget and Expenditures

Grant Amount		+	Balance from the previous year		=	Total Budget	
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Item	Amount	Details		
Travel Expense (Transportation & Accommodation)				
Honorarium				
Operating expenses		Printing & Binding costs		
		Postage & Communication		
		Meeting expenses		
Administration				
Miscellaneous				
Total Expenditure				
Balance		—Please enter the detail of the expenditure plan in the item 5 "the use of remaining funds".		

3. Details of the Subsidized Course (Actual Syllabus Conducted)

(RG1EN)

Title of the Course	(English)			
	(Japanese)			
Course Duration	/ / - / /	Medium of Language		
Faculty/ Department Targeted	(English)			
	(Japanese)			
The Number of Students Enrolled	(i) Registered:	(ii) For Audit (average):	Course Credit(s)	

Date of Lecture		Lecture Title	Name of Lecturer (Family) (Given)		Research Institute
#1	(English)				
	(Japanese)				
#2	(English)				
	(Japanese)				
#3	(English)				
	(Japanese)				
#4	(English)				
	(Japanese)				
#5	(English)				
	(Japanese)				
#6	(English)				
	(Japanese)				
#7	(English)				
	(Japanese)				
#8	(English)				
	(Japanese)				
#9	(English)				
	(Japanese)				
#10	(English)				
	(Japanese)				
#11	(English)				
	(Japanese)				
#12	(English)				
	(Japanese)				
#13	(English)				
	(Japanese)				
#14	(English)				
	(Japanese)				
#15	(English)				
	(Japanese)				
#16	(English)				
	(Japanese)				
#17	(English)				
	(Japanese)				

4. List of the Lecturers

(RG1EN)

	Name of lecturer (Family) (Given)		Research Institute	Job Title	Current research theme	
					Specialized Field (pull-down)	
ex.	Sato	Yoji	Eurasia Foundation (from Asia)	Professor	Eurasia Community	
	佐藤	洋治	ユーラシア財団 from Asia	教授	Philosophy – Others	
Last Graduated University		Waseda University(1698)		E-mail	tokyo@eurasia.or.jp	
(English)						
(Japanese)						
Last Graduated University				E-mail		
(English)						
(Japanese)						
Last Graduated University				E-mail		
(English)						
(Japanese)						
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(Japanese)						
Last Graduated University				E-mail		
(English)						
(Japanese)						
Last Graduated University				E-mail		

	Name of lecturer		Research Institute	Job Title	Current research theme	
	(Family)	(First)			Specialized Field (pull-down)	
(English)						
(Japanese)						
Last Graduated University				E-mail		
(English)						
(Japanese)						
Last Graduated University				E-mail		
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Last Graduated University				E-mail		
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(English)						
(Japanese)						
Last Graduated University				E-mail		
(English)						
(Japanese)						
Last Graduated University				E-mail		

* Personal information filled in the report will be handled appropriately according to the related laws of Japan and internal regulations of the Foundation.

5. The use of the carried-over balance

***Required if there is remaining balance in the item 2 "Budget and Expenditures"**

Empty rectangular box for reporting the use of the carried-over balance.

6. Other matters to be reported

Empty rectangular box for reporting other matters.

*List of specialized fields (to be used for Specialized Field(1)and(2))

Specialized Field(1)	Specialized Field(2)
Philosophy	Philosophy/ Ethics
	Chinese philosophy/ Indian philosophy/ Buddhist studies
	Religious studies
	History of thought
	Others
Art studies	Aesthetics and studies on art
	Fine art history
	Art at large
	Design
	Others
Literature	Japanese literature
	Literature in English
	European literature
	Chinese literature
	Literature in general
	Others
Linguistics	Linguistics
	Japanese linguistics
	English linguistics
	Japanese language education
	Foreign language education
	Others
History	Historical studies in general
	Japanese history
	History of Asia and Africa
	History of Europe and America
	Archaeology
	Others
Geography	
Cultural anthropology	Cultural anthropology
	Folklore/ Ethnography
	Others
Law	Fundamental law
	Public law
	International law
	Social law
	Criminal law
	Civil law
	New fields of law
	Others
Politics	Politics
	International relations
	Mass media/ Journalism
	Military affairs/ Security
	Others

Specialized Field(1)	Specialized Field(2)	
Economics	Economic theory	
	Economic doctrine/ Economic thought	
	Economic statistics	
	Economic policy	
	Public finance/ Public economy	
	Money/ Finance	
	Economic history	
	Others	
	Management	Management
		Commerce
Accounting		
Others		
Sociology	Sociology	
	Social welfare and social work studies	
	Others	
Psychology	Social psychology	
	Educational psychology	
	Clinical psychology	
	Experimental psychology	
	Others	
Education	Education	
	Sociology of education	
	Education on school subjects and activities	
	Special needs education	
	Others	
Informatics		
Environmental science		
Human life science/ Home economics		
Social/ Safety system science		
Health/ Sports science		
Area studies		
Gender		
Tourism Studies		
Science and Engineering	Mathematics	
	Astronomy	
	Physics	
	Chemistry	
	Engineering	
	Architecture and building engineering	
	Biology	
	Agricultural sciences	
	Medicine/ Pharmacy	
	Others	